

# UC SAN DIEGO REGISTERED STUDENT ORGANIZATION

## CONSTITUTIONAL GUIDELINES

### ARTICLE I. NAME OF STUDENT ORGANIZATION

Climate Reality Campus Corps: University of California, San Diego Chapter

### ARTICLE II. STATEMENT OF PURPOSE

Our chapter's goal is to promote the Climate Reality Project Campus Corps' mission "to bring students together to organize their campus community to become 100% Committed to renewable energy and to end the climate crisis. From the campus, to the community, and beyond, [we aim to create] a new generation of student activists with the tools and training to win, proving that 100 percent renewable energy is possible for communities around the globe."

### ARTICLE III. NONPROFIT STATEMENT

Climate Reality Campus Corps: University of California, San Diego Chapter is a nonprofit student organization.

### ARTICLE IV. REQUIREMENTS FOR MEMBERSHIP

There will be no dues or fees required for membership. Any currently enrolled UCSD student or UCSD-affiliated faculty or staff is eligible to join. There are no member restrictions. Members will be expected to be active participants during meetings and events. To become a member, one must apply to the chapter officially through Climate Reality (see steps below). Potential members must provide their first and last name, email, phone number, personal address OR the UCSD address (9500 Gilman Dr, La Jolla, CA 92093).

a. Steps to join:

- i. Click here: <https://www.climaterealityproject.org/apply/chapters>
- ii. Fill out first and last name, email, phone number, personal address OR use the UCSD address (9500 Gilman Dr, La Jolla, CA 92093).
- iii. Answer "yes" to the question "are you a college or university student?" regardless of student-status.
- iv. Answer "campus" to the question "do you want to join a campus chapter or community chapter?".
- v. Select "University of California San Diego" from the drop-down menu.
- vi. Provide expected date of graduation (if not applicable, enter the current year)

### ARTICLE V. FREQUENCY OF ORGANIZATION MEETINGS

Our organization will meet once a month, typically over the weekend. Meetings will take place virtually and will comply with COVID-19 precautions until further notice. Minutes will be taken during the meeting by leadership, and will be shared with all members. There will also be opportunities to host or attend events throughout the year.

ARTICLE VI. QUALIFICATIONS FOR HOLDING OFFICE AND METHODS OF SELECTING AND REPLACING OFFICERS

Only registered UCSD students may hold office in the organization. Only registered UCSD students may vote in elections for the selection of the organization's officers.

Our organization will consist of a chapter chair, leadership committee, and members. Our organization will consist of 5 committee leaders:

**Chapter Chair:**

(Krissy Chan; Academic year 2020-2021)

Duties:

- Correspond with Climate Reality staff
- Participate in monthly chapter leadership calls
- Develop and implement a chapter mission and vision statement
- Work with Climate Reality staff on campaigns and strategic priorities that contribute to Climate Reality's local, state, and federal campaigns and policy priorities
- Delegate responsibilities and support the leadership committee
- Provide a monthly written report on our chapter's work and progress to Climate Reality staff and chapter members.
- Build relationships with faculty, staff, and university administration that will reflect positively on Climate Reality and our chapter, with the purpose of furthering our chapter's campaigns and goals
- Ensure that all chapter advocacy efforts and communications are compliant with Climate Reality's status as a 501(c)3 nonprofit (staff are always here to help)

**Leadership Committee:**

(Janhavi Kulkarni, Michael Torti, Sara Rodriguez, & Sarah Lippmann, Academic Year 2020-2021)

Duties:

- Participate in monthly chapter leadership calls
- Develop committee-specific priorities that support the chapter's mission and goals
- Track and report back progress to chapter chair and other chapter leadership
- Provide guidance to chapter members on Climate Reality campaigns
- Lead relevant workshops for other chapter members
- Delegate responsibilities and help members grow as leaders
- Run regular committee meetings

**Committee Leadership Positions:**

These committees may be lead by any members, duties may include:

**Membership and Grassroots Committee:**

- Oversee membership committee to ensure its efforts are aligned with the chapter's strategic objectives
- Build contact lists through the organization of petitions, class raps, tabling, etc.
- Run regular committee meetings and orientation meetings for new members
- Ensure every new member of the chapter has a one-on-one meeting with an existing member
- Run recruitment tactic workshops for members
- Work to make sure each chapter member feels comfortable talking about the chapter and recruiting others
- Keep track of progress toward recruitment goals
- Report back on progress to chapter chair

**Communications and Media Committee:**

- Oversee communications committee to ensure its efforts align with the chapter's strategic objectives
- Know and adhere to Climate Reality's communication guidelines for chapters
- Maintain a regular communications calendar to ensure regular communication with chapter members
- Handle or delegate internal communications responsibilities (e.g. managing communication platforms, writing email newsletters, and taking notes at meetings)
- Handle or delegate external communications responsibilities (e.g. maintaining social media accounts, designing graphics, and emailing professors)
- Delegate earned media responsibilities (e.g. writing weekly op-eds and making press inquiries)
- Copy/edit and approve all communications
- Report back on progress to chapter chair
- Support other committee communication needs

**Events and Education Committee:**

- Oversee events and education committee to ensure its efforts align with the chapter's strategic objectives
- Plan timely and pertinent events for educating students on the climate crisis and solutions
- Manage all logistics and event details
- Maintain positive relationships with guest speakers
- Collaborate with chapter members and the coalitions committee (see below) to coordinate event recruitment
- Collaborate with the communications committee to coordinate media coverage
- Help Climate Reality Leader members host presentation events and help train interested non-Leader members to give the Truth in 10 presentation

**Research and Policy Committee:**

- Oversee the research committee to ensure its efforts align with the chapter's strategic objectives
- Conduct and compile meaningful research on policy, economics, and climate science
- Provide talking points for recruitment and for decision-maker meetings
- Support the events committee in researching and developing educational and impactful events
- Support the communications committee in researching and writing content and fact-checking work
- Support other committees by researching information for them

**Coalitions Committee:**

- Oversee the coalitions committee to ensure its efforts align with the chapter's strategic objectives
- Help align coalition partners and the chapter's mission
- Host coalition partner meetings to build partner relationships and stay informed
- Intentionally build relationships with diverse student organizations and community groups
- Delegate responsibility to build relationships with student organizations, student government, faculty and university staff, and community groups
- Work with the events team to co-sponsor and market coalition partner events

Chapter Chair and Leadership Committees are elected through a democratic election either in-person and/or through an anonymous poll. Chapter Chair and Leadership Committee are elected once a year (Spring Quarter), or as needed to fill a vacancy. Any student chapter member is eligible for leadership positions. Leadership assumes positions on the first day of Fall Quarter. Leaders may be removed from the board by a unanimous vote of all 5 other board members, or by a  $\frac{2}{3}$  majority vote by the members of the collective. If a chair or committee leader is removed with more than one quarter remaining in the school year, a ranked-choice voting election should be held to determine a replacement.

ARTICLE VII. RISK MANAGEMENT

Climate Reality Campus Corps: University of California, San Diego Chapter is a registered student organization at the University of California, San Diego, but acts as a separate entity from the University itself. Climate Reality Campus Corps: University of California, San Diego Chapter understands that the University does not assume legal liability for the actions of the organization. The Chapter and the University do not assume responsibility or risks for actions committed by members or nonmembers that go against our bylaws or mission statement, including but not limited to provoking arrest at Climate Strikes or Protests. We promote peaceful protest and will not engage in actions deemed unsafe.

ARTICLE VII. SECTION 1. IN CASE OF INTERACTION WITH MINORS AND/OR THE ELDERLY

*Will your organization work with minors or the elderly?*

Yes, our organization may work with minors during educational outreach. This may include activities such as presentations to school groups.

**Climate Reality Campus Corps: University of California, San Diego Chapter is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via the Center for Student Involvement, online or in person (in person by request only). Climate Reality Campus Corps: University of California, San Diego Chapter will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.**

ARTICLE VII. SECTION 2. IN CASE OF THE PROVISION OF MEDICAL ASSISTANCE

*Will your organization be involved in providing any kind of medical assistance?*

No, our organization will not be involved in providing any kind of medical assistance.

ARTICLE VII. SECTION 3. IN CASE OF INTERNATIONAL TRAVEL

*Will your organization be engaged in any international travel?*

No, our organization will not be engaged in any international travel.

ARTICLE VII. SECTION 4. IN CASE OF HANDLING OF HAZARDOUS CHEMICALS, MATERIAL, EQUIPMENT, AND/OR MACHINERY

*Will your organization handle any hazardous chemicals, materials, equipment or machinery?*

No, our organization will not handle any hazardous chemicals, materials, equipment, or machinery.

*Further articles, if applicable:*

ARTICLE VIII. COMMUNITY ADVISOR

We will not have a community advisor as we will not be engaging in high risk activities.

ARTICLE IX. FINANCIAL MANAGEMENT

Climate Reality Campus Corps: University of California, San Diego Chapter *will finance its activities via funding requests through AS, requests to Climate Reality Project Campus Corps Division, or through Bake Sales*. The Leadership Committee will be in charge of funding and financial management. As a nonprofit our funding needs should be limited to food at events, banners, etc.

ARTICLE X. AFFILIATION WITH OTHER GROUPS

We strive to build affiliations with any school groups or departments that support social justice, sustainability, mitigating climate change, and all other environmental issues. We seek to build relationships with multicultural student groups and community organizations and invite them to speak to our chapter about the effect of the climate crisis on their community and find out what our chapter can do to support them.

Climate Reality Project Affiliation:

Our organization is affiliated with the Climate Reality Project, an international organization. This affiliation means that trained members will have access to resources from Climate Reality Project (through the *Reality Hub*). Members may be trained through Climate Reality's leadership training and may then disseminate information to other members. Membership does not mean access to the reality hub in respect to Climate Reality Project's confidentiality, exceptions being made for untrained members in leadership roles. As an affiliate, when representing Climate Reality, we are absolutely prohibited from engaging in partisan political electoral activities that support or oppose a particular candidate or political party (including fundraising). We may engage in nonpartisan events such as nonpartisan voter registration or nonpartisan get out the vote initiatives. This affiliation also comes with the requirement that the Chapter Chair and Leadership Committee structure the organization based on Climate Reality's requirements, and report back to Climate Reality on a monthly basis. Requirements can be found in the Campus Corps Toolkit.