

Pepitos Constitution

We, the members of the Pepitos, in order to form a more perfect school spirit, do hereby declare this the Constitution of the Pepitos. We hold these truths to be self-evident: that all spirit is created equal, that Pepitos are endowed by their creator with certain inalienable rights, which among these are school spirit, free statement, and the pursuit of Tritonian.

1. Name:

The name of this organization shall be the Pepitos.

2. Statement of Purpose:

Pepitos is a non-profit student organization with the purpose of providing a social atmosphere for UCSD students interested in promoting and exhibiting school spirit.

3. Membership:

3.1 Registered UCSD students, faculty, and staff interested may join the organization.

3.2 Only the registered UCSD students may hold office and vote in elections for the organization's Officers.

3.3 Only the student officers shall spend the organization's funds with the written approval of one of the principal members.

4. Officers:

4.1 The organization shall have 4 officers:

4.1.1 The President

4.1.1.1 The President must manage the organization, and provide direction and goals for the long term development of the organization.

4.1.1.2 Shall schedule and run all officer and general body meetings. 4.1.1.3 Shall be the official spokesperson for the organization. 4.1.1.4 Shall develop future leaders for the Pepitos

4.1.2 The Vice President

4.1.2.1 The Vice President shall assist the President in any planning of events and general operation of the organization. 4.1.2.2 Shall be in charge of the recruitment and initiation of new members.

4.1.2.3 Prepares request for spaces for events for the upcoming year.

4.1.3 Treasurer

4.1.3.1 The Treasurer is in charge of all financial matters pertaining to the organization.

4.1.3.2 Shall work with the President and Vice president to provide financial support for

the organization and its events including fundraising 4.1.3.3 Prepares yearly and quarterly budgets 4.1.3.4 Handles all bank transactions

4.1.4 Secretary

4.1.4.1 The Secretary is in charge of all paperwork and publicity for the organization.

4.1.4.2 Shall take minutes at all meetings 4.1.4.3 Shall coordinate, maintain and execute the phone tree and mailing

list 4.2 Failure of any officer to uphold the duties of their office is grounds for removal from office.

4.3 An officer may be removed from office by a 2/3 vote of the registered UCSD student members of the organization.

5. Elections Elections for officer positions will be held no later than the last meeting of the previous year.

5.1 All UCSD registered students may vote in elections 5.2 Voters must be present at elections or have submitted an authorized absentee ballot before the election

polls close 5.3 All candidates for officer positions must be either enrolled or planning to enroll at UCSD for the following academic year 5.4 Candidates running for office must be present at elections 5.5 Ballots will be filled by peer nominations 5.6 All the accepting nominees shall be placed on the ballot in the order they were originally nominated 5.7 Positions shall be filled by a simple majority vote. If no majority is reached, a runoff shall be held

between the two candidates with the highest number of votes 5.8 The outgoing board shall be held responsible for all duties until the end of the academic year

5.9 The incoming board shall deal with all matters that affect the following academic year

5.10 Terms of office will last for one calendar year

6 Removing Officials from Office

6.1 An officer may be removed from office for neglecting his or her duties. 6.2 Petitions for removal must state the complete reasons for the petition and must be signed by at least

two primary officers. 6.3 The members, excluding the official in question, shall then vote on the question of removal.

6.4 Removal shall occur if two thirds or more of the members approve the petition.

7 Vacancies

When one or more vacancies occur in offices due to the resignation or removal of said officer(s), the vacancy(ies) shall be filled according to the following procedures:

7.1 If there is a vacancy in a position other than that of President, letters or email announcing the vacancy shall be sent out immediately to all members and nominations for the office shall be accepted for one week after the vacancy occurs. 7.2 If the President resigns or is removed, the Vice President of the Pepitos has the option of filling the office and resigning from his/her own position, thereby causing vacancy in the Vice Presidency to be handled by the procedure outlined above. If the Vice President chooses not to accept the offer, the procedure to fill the Presidency shall be the same as above for the other offices.

8 General Body Meetings, Officer Meetings and Events

8.1 General body meetings with all members of Pepitos invited shall take place at least once a quarter to allow for member input to the officers, planning and voting on future events, and in the spring holding elections for the next year's officers. 8.2 Officer Meetings shall take place at least once a month to plan out details of all events.

8.3 Events shall take place at least once a month to promote social activity and school spirit.

9 Amendments

9.1 Petitions for amendments must be signed by at least three active members of the Pepitos and one officer. Copies of the petition must be passed out to the organization at least one week before the next general body meeting. At the meeting the members will vote upon whether to approve the amendment. Two-thirds of the board members present need to approve the amendment before it becomes part of the constitution.

10 Risk Management

10.1 Pepitos at UCSD is a registered student organization at University of California, San Diego,

but not part of the University itself. 10.2 Pepitos at UCSD understands that the University does not assume legal liability for the

actions of the organization.